

SHRADHA JINDAL, CMA

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Date of Birth: May 25, 1991

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Professional Synopsis

Total Experience – 6 years

A CMA® (Certified Management Accountant) from IMA (US) and MBA in finance with experience in Accounting, General Ledger Controls, Reconciliation, Management Reporting, Financial Planning, Budgeting, Forecasting, Financial Analysis and Variance Analysis.

Professional Experience

Previous Employer – JP Morgan Chase & Co, Bangalore

November'18-April'21

Designation- Financial Analyst P&A- Commercial Bank

Key Responsibilities

- Preparing Executive Management Reports for CFO's & Business Leads
- Conduct comprehensive Financial Statement analysis and competitive data trends to support senior leadership in key decision making.
- Preparing detailed reports for Loans & Deposits
- Preparing and Analyzing Financial summary trends and providing commentaries
- Support in Process Automation by collaborating with Analytics Team
- Collaborating with business partners in building forecasts and business plans; analyzed revenue trends and general business conditions.
- Preparing any adhoc reports/analysis that may be requested from business partners from time to time.
- Supporting the business in Budgeting and Forecasting along with Reporting

Achievement

- Presented with step up awards for process automations and time saving.
- Completed Green Belt Certification in Tableau, Alteryx and Xceptor

Previous Employer – Meredith India Services Private Limited

Nov'17-Nov'18

Designation- Analyst FP&A-Licensing

Key Responsibilities

- Responsible for managing and supporting Licensing operations for client.
- Run standard Circulation Model reports on a weekly and monthly basis in support of revenue analysis, bad pay reporting, and licensing revenues.
- Conduct comprehensive Financial Statement analysis and competitive data trends to support senior leadership in key decision making.
- Developed detailed Annual Budget and Quarterly Reforecasts for Income Statements - Revenue and expenses.
- Collaborating with business partners in building forecasts and business plans; analyzed revenue trends and general business conditions.
- Preparing periodic management and variance reports to track actuals compared to budget results and performed analysis.
- Supervising and Managing month close process including billings, P&L, AR Ageing Reports, Balance sheet, & Income statement preparations.
- Preparing any adhoc reports/analysis that may be requested from New York or business partners from time to time.

- Preparing journals as and when required for corrections and accruals.
- Monitoring the revenue recognition and expense allocation process.
- Managing and analyzing Royalty reports and contracts provided by business partners

Achievement

- Received appreciation for successfully handling the process and supervising a team under difficult circumstances.
 - Effectively handling the transition process and workload singlehandedly during crunch of resources within 2 months of joining.
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Previous Employer – Societe Generale Global Solution Center

May'15-Nov 17

Designation- Process Executive - Accounting

Key Responsibilities

- Handling and supervising GL related to activities for the assigned entities including month end closure.
- Processing Fixed Assets related activities including creation & retirement of assets, depreciation, NBV, suspense accounts and AM closure & reconciliation.
- APR's (Analytical Review Planning) - Supervising Accounts Reconciliation/GL involving provisions, Pre pay amortization, office rental allocation, trail balance review, reconciliation of profit & loss account, balance sheet accounts for management reviews as part of accounting permanent supervision.
- Working on month end period closing activities -Preparing monthly Provision, Reversal and Prepaid schedule for the month end GL entries and posting the same in GL.
- Handling Inter Company transactions - Preparation of JE's and reconciliations.
- Analysis - Monthly expense variance analysis.
- Preparation of Bank Reconciliation Statement.
- Responsible to check all journal entries are reflecting correctly in GL and ensure matching with our schedules.
- Query handling of suppliers, country controllers and internal manager queries across the globe.
- Single Point of Contact to the Global leaders of the Organization on all accounting or Payable entries.
- Handling adhoc requests from various teams on a timely basis.
- Liaisoning with the internal and statutory audit team members for execution and completion of audit.

Achievement

- Presented several spot awards for improving accounting substantiation and taking additional responsibilities.
 - Received appreciation from onshore business partner several times for effectively handling reconciliation
 - Part of Asset management projects and spoc for Fixed Assets accounting
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Academic Credentials

Educational Qualifications

- Passed Part I and II of CMA from IMA, USA,2020
- MBA in Finance, Christ University, 2013-2015
- B. Com (Hons), University of Delhi, 2009-2012.

IT Skills

- MS Excel, MS Powerpoint, Peoplesoft, Oracle 11i, SAP BO, SAP Netweaver, Citrix Quartz, TM1, Essbase